

Parent and Family Engagement Plan (PFEP)

About Title I, Part A

Title I, Part A, provides local school districts and schools with resources that help children gain a high-quality education and the skills to master the Florida Standards. These resources provide additional teachers, professional development, extra time for teaching, parent involvement activities, and other activities designed to raise student achievement. Parent and family engagement in a child's education is a great predictor of academic success than whether or not that family is affluent or poor. Title I program regulations require robust parent and family engagement activities at every school where federal funds support effective teaching and engaged learning.

What is Parent and Family Engagement?

Title I, Part A defines parent involvement as the *...participation of parents in **regular, two-way and meaningful communications** with school staff that involves the student, addresses learning and engages the family in school activities.* The Title I, Part A classification of parent involvement derives from the definition of Parent and Family Engagement, as outlined in the Every Student Succeeds Act, circa 2017-2018.

About the Parent and Family Engagement Plan

The Parent and Family Engagement Plan describes how the school will provide opportunities to improve family engagement to support student learning. In addition, the plan represents the different ways we will support family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home. We value the contributions and engagement of parents and family members. The goal is establishing an equal partnership between home and school to support student and school improvement. Click here to access the [District's Title I Parent and Family Engagement Plan](#) or request a copy at the front office.

We value our families and believe that ALL children can learn!

Principal Name: Kristin Walker, M. Ed.

School Website: www.mcintosheagles.com

School Year: 2025-2026

1. PARENT AND FAMILY ENGAGEMENT PLAN GOAL

By May 2026, McIntosh Area School will increase parent participation in Reading and Math family engagement activities by 25% compared to last year, as measured by event sign-ins and surveys. This will be achieved through quarterly workshops and improved communication via newsletters and Remind.

2. JOINTLY DEVELOPED

How will the school:

- 1) involve parents in developing the school parent and family engagement plan?
- 2) make the parent and family engagement plan available to the local community?
- 3) update, at least annually, the school parent and family engagement plan to meet the changing needs of parents and the school?
- 4) Submit any parent comments to the district if the Title I Schoolwide Plan is not satisfactory to parents?
- 5) address opportunities for regular meetings, parent-teacher conferences, volunteering, and access to staff if requested by parents?

1. Involvement of Parents in the Development of the PFEP

McIntosh Area School will involve parents in the development of the Parent and Family Engagement Plan (PFEP) by inviting them to participate in Title I Annual Meetings, parent advisory committee meetings, and through parent surveys distributed both in print and electronically. Parent input will be documented, reviewed, and incorporated into the plan to ensure it reflects the needs and priorities of families.

2. Availability of the PFEP to the Local Community

The completed PFEP will be posted on the school's website, shared through the monthly family newsletter, and made available in hard copy at the school's front office. Copies will be provided upon request in an accessible format for all parents, including those with limited English proficiency or disabilities.

3. Annual Updates to the PFEP

The PFEP will be reviewed and revised annually in collaboration with parents, based on feedback, student performance data, and identified needs of the school community. Updated plans will be distributed and posted using the same methods as the original document.

4. Submission of Parent Comments

Any parent comments indicating dissatisfaction with the Title I Schoolwide Plan will be compiled, documented, and submitted to the district along with the updated plan, as required by Title I regulations.

5. Opportunities for Parent Engagement and Access to Staff

McIntosh Area School will provide regular opportunities for parents to engage with school staff, including parent-teacher conferences at least once per year, Title I meetings, and open house events. Parents are encouraged to volunteer in the school and participate in decision-making committees. Teachers and administrators will be available for individual meetings with parents upon request to address academic, behavioral, or other concerns.

3. ANNUAL TITLE I MEETING

Describe how the school will conduct an annual meeting (before November 1st) to inform parents of the requirements of Title I, the school's participation, and the parents' rights under Title I.

McIntosh Area School will conduct its Annual Title I Parent Meeting prior to November 1st each school year. Parents and families will be invited through multiple communication methods, including flyers sent home, notices in the monthly newsletter, posts on the school website, and reminders via the Remind messaging system.

During the meeting, school leadership will present information on the requirements of the Title I program, the school's participation in Title I, and the rights of parents under Title I. Topics will include the school's curriculum, academic standards, state and local assessments, school performance data, opportunities for parent involvement, and how parents can work in partnership with the school to support student learning.

The meeting will also provide parents an opportunity to review and provide input on the School Parent and Family Engagement Plan, the School-Parent Compact, and any planned Title I-funded activities. Meeting agendas, sign-in sheets, and feedback forms will be maintained as documentation of compliance.

4. COMMUNICATIONS

How will the school:

- 1) ensure that the plan is written in an understandable and uniform format, to the extent practicable, provided in a language the parents can understand?
- 2) offer meetings at various times (such as in the morning and evening)?
- 3) offer meetings in different formats (such as online and in-person group meetings, home visits or other types of individual meetings)?

- 4) ensure ongoing two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand?
- 5) monitor two-way communication to ensure timely responses.

McIntosh Area School will provide the PFEP in clear, easy-to-understand language and translate it, when practicable, into the languages most used by families. Copies will be available in the front office, on the website, and upon request.

Meetings will be offered at varied times and in multiple formats, including in-person, virtual, and individual conferences. Communication with families will be two-way, timely, and, when practicable, in a language they understand, using platforms such as Remind, newsletters, phone calls, and email.

The principal and staff will monitor communication logs and response times to ensure all inquiries are addressed promptly.

5. BARRIERS

1. Will the school offer transportation as such services relate to preventing parent and family engagement barriers?
 - a. If yes, please describe.
2. Will the school offer childcare, as such services relate to preventing parent and family engagement barriers?
 - a. If yes, please describe.

To reduce barriers to participation, McIntosh Area School will offer childcare during select parent meetings and events, when practicable, using staff or approved volunteers. Transportation services are not routinely provided for parent engagement activities; however, the school will work with families individually to connect them with local resources or arrange alternative solutions when possible.

6. SCHOOL-PARENT COMPACT

Describe how the school:

- 1) and families will jointly develop a School-Parent Compact.
- 2) will outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement in the School-Parent Compact.

- 3) will build and develop a partnership with families to help children achieve challenging State academic standards.

McIntosh Area School will work with families each year to jointly develop and review the School-Parent Compact. This process will take place through the Annual Title I Meeting, parent input sessions, and opportunities for written feedback.

The compact will clearly outline how parents, the entire school staff, and students share the responsibility for improving academic achievement. It will detail the specific ways each group will support learning, including teacher commitments to high-quality instruction, family commitments to support learning at home, and student commitments to active participation.

Through ongoing communication, parent workshops, and collaborative events, the school will strengthen partnerships with families to ensure all students meet or exceed Florida's challenging academic standards.

7. COORDINATION OF FUNDS

Describe how the school will coordinate and integrate parent and family engagement programs, activities, and strategies with early childhood programs (*applicable to elementary schools*), college and career-ready resources or organizations (*applicable to middle and high schools*), parent resource centers, or other programs.

McIntosh Area School will coordinate and integrate parent and family engagement activities with local early childhood programs to support smooth transitions for incoming students. This may include sharing resources, hosting joint events, and offering orientation activities for families of preschool-aged children.

The school will also collaborate with community organizations, local libraries, and parent resource centers to provide families with information and training that support student learning at home. When appropriate, MAS will connect families with agencies and programs offering academic, health, and social services to address barriers to student success.

These coordinated efforts will help build a strong network of support for families and strengthen the home-school connection, ensuring students are well-prepared to meet academic expectations.

8. BUILDING CAPACITY OF PARENTS

Describe how the school will provide parents with the following:

- 1) A description and explanation of the curriculum and resources.
- 2) Individual student academic assessment results and interpretation of those results.
- 3) A description and explanation of the assessments used to measure student progress and achievement levels of the challenging State academic standards.

McIntosh Area School will provide parents with a description and explanation of the curriculum and instructional resources used in each grade level during the Annual Title I Meeting, parent workshops, and through grade-level newsletters or digital platforms.

Parents will receive individual student academic assessment results, along with an explanation of what the results mean, during parent-teacher conferences and, when necessary, through follow-up meetings or phone calls. Teachers will review these results with families to discuss strengths, areas for improvement, and targeted strategies for support at home.

The school will also provide a clear description of the assessments used to measure student progress toward Florida's academic standards, including statewide assessments, district benchmarks, and classroom-based measures. This information will include the purpose of each assessment, achievement level expectations, and how the results are used to guide instruction.

9. Please include 4 Parent/Family Workshops/Opportunities (1 per quarter), 2 of which could be Academic Conference Team events.

Title	Purpose	Quarter Date(s)/Time(s)
Meet the Teacher	McIntosh Area School will host a <i>Meet the Teacher</i> event before the first day of school to strengthen the home-school partnership from the start of the year. Families will have the opportunity to tour classrooms, receive information about the curriculum, classroom expectations, and available	Quarter 1 August 6th, 2025 2:00 - 4:00 PM

	resources, and discuss ways they can support learning at home.	
Annual Title I Meeting	Create an opportunity for families to learn about the benefits of participating in the Title I program. Additionally, key personnel will share the Parent and Family Engagement Plan, School Improvement Plan, and School-Parent Compacts. The school will recruit families to engage with the school through various volunteer opportunities.	Quarter 1 September 25 2025 5:00 pm
Family Literacy & Math Night	Families will engage in hands-on activities and receive resources to support reading and math at home, aligned with grade-level standards.	Quarter 2 November 9, 2025 5:00 pm
<u>Positive Behavior and Intervention Supports (PBIS) Workshop</u>	Parents will learn about the Eagle Bucks program and receive strategies to reinforce positive behavior at home.	Quarter 3 January 15, 2026 5 pm
<u>Family Celebration of Learning & Transition Night</u>	Students showcase their academic projects; families receive information to support summer learning and, for transition grades, resources for the move to middle school.	Quarter 4 March 26 2026 5:00 pm

The activities listed may be updated after publishing.

10. BUILDING CAPACITY OF SCHOOL STAFF

Describe how the school will train teachers, specialized instructional support personnel, other school leaders, and other staff, with the assistance of parents in the following:

- 1) The value and utility of contributions of parents.
- 2) How to reach out to, communicate with, and work with parents as equal partners.
- 3) To implement and coordinate parent programs and build ties between home and school.
- 4) To provide information in a format, to the extent practicable, in a language the parents can understand.
- 5) To respond to parent requests for parent and family engagement activities.

McIntosh Area School will provide professional development opportunities for teachers, specialized instructional support personnel, school leaders, and staff to strengthen family engagement practices. Training will emphasize the value and utility of parent contributions, highlighting how parent input supports student achievement and school improvement. Staff will be trained on effective strategies to reach out to and communicate with families as equal partners, ensuring that parents feel welcomed and respected in decision-making processes.

Professional learning will also address how to implement and coordinate parent programs, build stronger ties between home and school, and ensure that all communication is accessible, provided in a clear format and, when practicable, in the language parents can understand. Staff will be encouraged and supported in responding promptly to parent requests for engagement activities. Parents will be invited to share feedback and assist in guiding the development of these trainings so that family engagement efforts reflect the needs of the community.

This plan aligns with Goals 2.B, 5.A, and 5.B of [Achieve 2026 - Strategic Plan](#).

Enter the date (month/day/year) this plan was finalized:	08/28/2025
Enter the date (month/day/year) this plan was revised:	

School Advisory Council

Share Your Thoughts

The School Advisory Council (SAC) is a team of people representing various segments of the community: parents, teachers, students, administrators, support staff, business/industry people and other interested community members. The purpose of a SAC is to assist in the preparation and evaluation (developing and evaluating) of the results of the school improvement plan and to assist the principal with the annual school improvement plan that you feel is not satisfactory, please use the space below to provide us with your comments in the space provided and leave this form in the school's main office.

Yes, I am interested and wish to join the School Advisory Council.

Name: Please contact me so I can learn more about joining the School Advisory Council. _____

Please send me notifications about future meetings and updates.
Phone Number: _____

Name: _____
Email address: _____

Child's Name and Grade: _____

Address: _____

Phone Number: _____

Email address: _____